

MINUTES OF HAVERHILL SELECTBOARD REGULAR MEETING
Monday, May 10, 2010
Draft Subject to Review, Correction and Approval at Following Meeting

Board Members Present: Roderick Ladd, David Joslin, Peter Heilemann, Wayne Fortier and Lynn Wheeler.

Town Manager: Glenn English

Administrative Assistant/Finance Officer: Jo Lacaillade (excused)

Members of the Public Present: Annemarie Godston, Joel Godston, Sergeant Byron Charles, Pauline Corzilius, James Rod, Donald B. Bagley, Harold Brown.

Call Meeting to Order:

Chairman Ladd called the meeting to order at 6:13 pm

Approval of Agenda: Lynn Wheeler made a motion to approve the Agenda, seconded by Dave Joslin and all approved.

Approval of Consent Agenda:

Dave Joslin made a motion to approve the consent agenda; seconded by Wayne Fortier and carried unanimously.

Scheduled Public Appearance(s)

Town Manager's Report:

TM English reported that the Town had received approval for the Rural Development grant to pave the Business Park road. The price estimate for paving is lower than projected so the grant total is lower. Lynn Wheeler made a motion to authorize the Town Manager to sign all required paperwork for the grant, seconded by Wayne Fortier and all approved. TM English reported that the Planning Board clerk has resigned and that Richard Guy has resigned from the ZBA. TM English reported that approximately \$9,000 will be reimbursed to the Town for storm damage by FEMA. This is unanticipated revenue. TM English reported that he had sent an e-mail to Richard Guy and Brad Kennedy, apologizing for inappropriate remarks at the last Selectboard meeting. He told them he appreciated everything that they had done and that he really wanted to reestablish a good working relationship.

Public Hearings: None

Pending (Old) Business:

➤ **2010 Goals**

The Board reviewed the latest draft of the 2010 goals and on a motion by Lynn Wheeler, seconded by Wayne Fortier, accepted them with the addition of Internet Access to the web site goal

➤ **Answer questions regarding the 3RD Party Inspector process**

The Board tabled this issue on a motion by Lynn Wheeler, seconded by Wayne Fortier and all approved.

➤ **Resolution clarifying single/two family building permit process**

The Board reviewed a draft Resolution and decided to refer it to town attorney for review.

➤ **Set Rate for lease space within municipal building to SAU 23**

Members of the SAU 23 Board were present to discuss the proposed lease and wanted to achieve a resolution tonight. Don Bagley complained about the long delay in reaching agreement. He stated that based on their measured square footage of 2751 square feet the annual cost of \$29,500 proposed by the Selectboard seemed high compared to the cost of running the building provided by the Town. He thought he could support \$29,500 per year but objected to increasing it in the second and third year of the lease. He said the towns in the SAU had set allocations for rent and increases would be borne by the Haverhill District. Dave Joslin questioned using square footage measured inside the rooms. TM English said the SAU square footage numbers were low, it was more like 3,500 square feet. Rick Ladd said he was not interested in square footage but wanted to reach an equitable number. James Rod stated that he would prefer a five year agreement at the set rate of \$29,500 each year. This is a forty percent increase in the current rent. There was a long discussion about square footage and cost and finally Lynn Wheeler made a motion, seconded by Peter Heilemann to set the rent at \$29,500 for the first year with 3% increases in years two and three. Rick Ladd amended the motion, seconded by Lynn Wheeler, to set the rent at \$29,500 for each of the three years with the stipulation that if the SAU vacated the space earlier there would be a one month's rent penalty payment. There was discussion of the internet service and the SAU's plans to back it up off sight. TM English mentioned that he and the office staff were not aware of these plans. Pauline Corzilius stated that having the SAU in the building was good for the Town and what would the Town do if they left? TM English replied that they would rent the space to someone else. James Rod said they were happy with the space and really didn't want to relocate although they had been talking to the County about space. Don Bagley asked if the Town really wanted the SAU to stay. Rick Ladd stated that they did. After more discussion Lynn Wheeler called the question, seconded by Wayne Fortier and the motion passed as amended by unanimous vote.

➤ **Reappointment of Planning Board member**

Rick Ladd said he had not had time to talk to the Planning Board Chair about the reappointment of Melissa Walker. He asked TM English to contact her and request, in keeping with Board policy on re-appointments, a letter of interest be written to the Board.

New Business:

➤ **Timber Tax Warrant/Abatement Center Haverhill Gravel Pit:**

Since the Timber tax bill for the cutting at the Town pit was, in essence, being billed to a contractor of the Town and being paid by the Town, TM English suggested the Board abate the amount of \$ 536.73. Wayne Fortier made a motion to abate the timber tax, seconded by Peter Heilemann and all approved.

➤ **Highway Safety Grants**

Sergeant Charles of the HPD explained the four Highway Safety grants the Department was applying for. The first was a grant of \$3,960 in State funds for increased DWI patrols, the

second a grant of \$3,960 for additional speed control patrols, the third for a laptop computer for the 4x4 cruiser (\$2,500 town share and \$2,500 state share) and the fourth being a video recorder to be mounted in one of the cruisers (\$2,500 town share and \$2,500 state share). The HPD budget contains the required matching funds. After some questions the Board on a motion by Lynn Wheeler, seconded by Dave Joslin authorized the town manager to sign the grant requests.

➤ Vendor Service Contract to Board Canines – Ryegate

TM English presented a signed contract from the Town of Ryegate to enter into a boarding agreement with the Town for their stray canines for an annual fee of \$400 and \$15 per dog per day fee. The sending town is responsible for all vet charges. Lynn Wheeler asked about daily dog care. TM English replied that Linda did some and she had volunteers to fill in. Lynn Wheeler asked if we had dogs at the Kennel and he replied some but it's been slow and should pick up in the summer. Dave Joslin made a motion to sign the agreement, seconded by Wayne Fortier. Four were in favor, Lynn Wheeler voted no.

➤ ZBA resignation

TM English asked the Board to hold off on accepting the resignation, hoping Mr. Guy might change his mind. The Board concurred.

Commission/Committee Reports: None

Correspondence: None

Comments of the Public: None

Comments of the Town Manager/Administrative Assistant-Finance Officer: None

Comments of Selectboard Members:

Peter Heilemann suggested that at a Technology Committee meeting the group should work toward independence from the SAU server and establish our own capacity not dependent on our tenants, who may change over time. He also wanted to make sure that we were backing up our files. He said on-line back up was not needed as long as daily back up was done on disc and taken off sight. Rick Ladd cautioned that within schools confidential files, personnel files could not go off sight. Peter Heilemann again stressed that we should have autonomy and our own system. Rick Ladd said if we are using the SAU server for police information there is an SAU technical employee who has access to it. Glenn English said that would be the case no matter who owned the server; the tech people need access. Dave Joslin said this Saturday there would be a walk in Town using the railroad bed and asked if people could park in our lot? The Board members agreed it was OK as long as the Police were notified and not blocked in. Lynn Wheeler wanted to thank those you had submitted names for the Woodsville Armory and she and the Chair will be reviewing them and bring a recommendation to the Board.

Adjourn Meeting: Lynn Wheeler made a motion to adjourn, seconded by Dave Joslin and carried unanimously. Chairman Ladd adjourned the meeting at 7:41 pm.

Minutes transcribed by Glenn English